

L.E.A.D. Interest Group Meeting Minutes

Conference Call on 3/5/20 10am

In attendance: Anna Street, Chris Van Burgh, Brian Greene, Lisa Scroggins, Samantha Griffis

Meeting Minute Recorder: Anna Street, Committee Chair

Agenda Topics: Group members discussed the finalization of our WLA Mentorship Program modeled on a successful program and form used at UW (University of Wyoming).

- A number of small changes were suggested to the form. Lisa sent out a modified version with changes during the meeting. One question was asked about the form pertaining to Library Trustees, possibly being included as mentors/proteges. The overall consensus of Interest Group members was this is a separate issue, with Trustee Training as a separate yet vital role for all library systems. The WLA Mentorship Program is meant for library staff specifically.
- Members realized we should check with the WLA ByLaws Advisor, to make sure the form and outlying processes are in-line with our bylaws.
- Members then discussed presenting this form to the WLA Executive Board after the ByLaws Advisor has reviewed it.
- Goal(s) to push out and launch the program at WLA Conference 2020 was another topic – members agreed that both “manning” the conference registration desk and having a program/workshop presenting the Mentorship Model, are excellent ideas. This is the Interest Group plan with specific details to come as we get closer to the conference itself (availability, who is attending conference, etc.)
- It was also discussed that, for buy-in on a state-level, regular staff and directors should be informed that this mentorship program is being developed and will be presented/launched at conference.
- Further discussion on how program would practically work, how do we receive mentor/protege applications? It was suggested that a general email created for L.E.A.D. with Google may work just fine, and/or a WSL email address. Anna will look into this for the Interest Group and inform members soon on the options.
- Members then discussed other programs facilitated by L.E.A.D for conference, separate from mentorship, i.e. topic of mental health in libraries, etc. It was discussed and agreed upon that a program partnership with WLLI has potential, but also that our main focus this year is and should be mentorship. Brian and Anna will look into other topics however, and share emails and links from the ListServ from earlier in the year.
- A series of emails sent to ALL in the state listserv was agreed upon as a good idea leading up to conference, to inform staff about mentorship. It will create buy-in and overall knowledge that this type of important program us being formally created.
- **Action Plan:**
 1. Contact the WLLI Group to see if they would like to co-lead a workshop program at conference. Chris will handle this portion.
 2. For the WLA Mentorship Program:
 - (a) Contact the WLA ByLaws Advisor and present the final mentorship form and program for review. Anna will handle this portion.
 - (b) Have WLA Executive Board review the form and program after the ByLaws Advisor approves. The Board is having monthly meetings so this should not be an issue and can be done in timely manner.

- (c) Once the form and program are approved, send out 3-4 emails in the last few weeks leading up to conference in Oct, 2020, informing directors and library staff of this new mentorship program and that it will be presented at conference at a workshop that all can attend.
- (d) Organize amongst our own Interest Group Membership planning details for conference: who specifically can/will send out emails, work tables at registration, lead the workshop, etc.

Meeting was concluded at 10:50am.

Next Meeting TBD

To all Interest Group Members ~ LEAD ON!