

Wyoming Library Association
Executive Board Minutes
April 12, 2022

Call to order

President Conrado Saldivar called the meeting to order at 4:03 pm.

Roll Call

Board members present:

Conrado Saldivar, President
Judi Boyce, MPLA Representative
Johanna Tuttle, Interest Group Representative
Susan Parkins, Member-at-Large
Elaine Hayes, WLLI Advisor
Elizabeth Albin, Conference Committee Chair
Elizabeth Thorson, Communications Advisor
Kristin Evans, Amigos

Absent:

Vice President (vacant)
Member-at-Large (vacant)
Katrina Brown, Past President
Lisa Scroggins, ALA Councilor
Caitlin White, Legislative Committee Chair
Jamie Markus, State Librarian

Also present:

Darcy Acord, YSIG
Chelsie Troutman
Jennisen Lucas
Angela Jordan
Eva Dahlgren

A quorum was determined to be present.

Agenda

Susan motioned to approve the amended agenda; Judi seconded. Motion passed.

Minutes

Johanna pointed out a change to the draft minutes regarding the funds covering the WLLI rooms. The funds are LSTA funds, not ARPA funds. Judi made the change in a second draft. Johanna moved to approve the corrected minutes; Susan seconded. Motion passed.

President Report

Conrado emailed his report to the group. Susan suggested that last names be included in reports to clarify for the record who is referred to. Conrado agreed. No other questions were asked.

Vice President Report

Vacant. No report.

Past President

Katrina was absent but informed Conrado that she had nothing to report.

Amigos Report

Kristin reported that membership increased by 11 members this month, equaling 182 active members. Three institutional members signed up and a total of 11 institutional members have donated to intellectual freedom fund. Kristin has been working on setting up registration for upcoming events, including vendor registration. She also mentioned over \$10k in dues came in over the month, mostly dedicated to the intellectual freedom fund and for institutional memberships. If anyone needs help with intellectual freedom dues, please contact Kristin.

Executive Board Member Reports

ALA Councilor's Report –

Lisa was absent.

MPLA Representative – *****

Judi reported that the MPLA board will meet tomorrow. She mentioned the monthly Chew and Chat and upcoming August conference in Missoula.

Interest Groups –

Johanna reported the following:

SLIG –leaders met in December to begin plans for an upcoming online event on the topic of book challenges in schools. They hope to connect leaders and educators across the state for a discussion on this important and timely topic, as well as provide resources and support to those who are experiencing a challenge.

LEAD – At their quarterly meeting LEAD discussed the mentoring program as well as what type of programs to bring to WLA. Three potential programs were discussed.

YSIG – is working on their Spring meeting which is open to non YSLIG members. Conrado just sent information out via listserv.

PIG- had its first meeting which was very exciting. Minutes will be posted to the website, but a description of what was discussed can also be found on the Wyoming Libraries Programming Group on Facebook.

Johanna reported that she's heard a lot of chatter about people not receiving listserv emails. She reminded everyone to sign up for email if you're a member of that group and to make sure your email address is updated if necessary.

Members-at-Large –

Susan had nothing to report.

WLLI Report –

Elaine reported that WLLI is having a Grad retreat this year June 10-12 (only open to graduates). The registration date has passed, but she said they could possibly still fit people in if they hear from them soon. The State library is paying for 2 nights in a hotel and 2 lunches for people coming from out of town. The only cost to libraries is transportation and days off. Speakers include Melissa Martin, who will talk about strategic planning, Conrado Saldivar who will talk about what WLA is working on, and Elevate Wyoming, which will talk about fundraising. Elizabeth Albin asked if WLLI is planning on doing basket raffle at conference. She mentioned it is possible to do that on the conference app. Members of WLLI have not had an opportunity to discuss the topic yet but will let Elizabeth know when they have a final decision.

Conference Committee Chair -

Elizabeth Albin said vendor registration for the WLA conference is up and running with 3 vendors already registered. She is currently working on emailing any vendors that were missed in the mass email and asked people to send suggestions for others that should be contacted. So far, she has received positive responses about the conference being back in person. She is working with the programming committee on the schedule. This year they will be adding a Tech Hangout area. She explained that the conference center has a space off the ballroom, in an area with windows. They will set up with charging stations and a place for people to hang out. It will be a sponsored area.

Legislative Committee –

Caitlin was unable to attend but reported to Conrado that one of their members has resigned from the committee. She noted that they have enough members for now because they had a good amount of volunteers. Caitlin is still waiting for Sheralyn's invoice to get her paid and close out the legislative year.

Awards/Grants committee –

Conrado noted that all the positions on this committee have been filled.

Communications Advisor –

Elizabeth Thorson had no report as she has been gone.

Membership Ad-hoc committee –

Elizabeth Thorson asked Conrado what the deadline should be for getting bylaws changes made. Conrado said the annual meeting will be Thursday lunchtime during the September conference. Conrado will find out who Elizabeth should get the bylaws info to in order for the members to review it before the vote.

EDI Ad-hoc committee –

Eva Dahlgren discussed the Open Conversation that have taken place so far. They have been productive and the last meeting had 15+ in attendance. The group has decided to continue these directed conversations. Their next ideas for topics include intersectionality, ageism, and mental illness. They also discussed offering additional training via zoom, with guest speakers/trainers. Potential ideas include REFORMA (Conrado will contact, the regional Reforma rep. in Denver, who could lead discussion on serving immigrants in libraries, what resources are available), gender, Cultivate Ability in Jackson (Inclusivity for persons with Disabilities). Eva also noted that they recently lost a member and are looking for others to join the EDI Ad-hoc committee. Their next meeting is May 9th at 1 pm, which Eva invited anyone to join..

State Librarian –

Jamie was absent but sent an email stating he had nothing to report.

Intellectual Freedom Ad-hoc Committee –

Lisa was absent. Conrado said the group is working on getting the final documents from the two subcommittees. Lisa will provide more info later.

New Business –

Vacancy – Member-at-Large Nominee: Angela Jordan. Conrado noted that the member-at-large position can be appointed by a board vote. The term, vacated by Michelle Boule expires in September of this year. Judi moved to approve Angela Jordan to fill the position. Susan seconded. Motion passed.

Old Business –**Vacancies –**

- The Vice President and Secretary/Treasurer positions require a vote of the membership. Ballots should be going out soon. Conrado was the Vice President, but with the resignation of President Jeff Collins, he moved into the role of President. Upon election, the Vice President will finish Conrado's term before starting their own term to allow them the opportunity to adjust to the role before being moved to president. The Secretary Treasurer position is a 3-year term which will run through 2024.
- Financial Auditing Advisor – Abby Beaver provided Conrado information on how the auditing was done in the past, so he will reach out to someone to fill that role. The person will work with the president and treasurer to take care of the auditing.

Advocacy-

Conrado reported that the advocacy group met with EveryLibrary to give them a feel for issues in Wyoming to bring them up to speed. They will be meeting soon to figure out next steps. Conrado noted that they offered to Jennisen Lucas in Park County to help with any hotspots that come up. They are working on planning networks to help with issues that come up. There are now 11 libraries that have signed up to help. The fundraising is still very short of the \$90k needed to pay EveryLibrary. Conrado will be calling directors to ask for more assistance. Jamie has also been reaching out to directors.

Membership Auto-Renewal –

Kristin reported that she and Elizabeth Thorson have been working on recommendations for the membership renewal process. Currently, the system is set to autorenew one year from the time a member signs up. Autogenerated invoices didn't update salary information or interest group participation. They recommend eliminating the autorenewals and instead, sending members a notice 10 days prior to expiration. They were concerned that invoicing any earlier would move up the expiration for the next year if members paid right away. They didn't want people to lose days but wanted to give time for people to get funding approval. The proposal is that members would get a reminder 10 days before expiration and a second reminder on date of expiration. They would then have 30 days before their membership lapses. They were concerned that allowing a longer time would skew membership data. Once a membership lapses, they can just re-renew with no consequences. Kristin noted that it is important for them to eventually lapse so members who have moved out of state or retired will drop off the reports. The new reminder will advise people to update their report before they renew, and include clearer instructions on how to renew.

Johanna said she asked her business office about their process of renewing memberships and was told it can take up to 45 days to finalize an update. She is concerned that they will likely be lapsed every year because of their process. She noted that groups like MPLA require members to have been members for 3+ years to be eligible for their leadership institute and wondered if WLA members faced any similar restraints. Kristin advised that the only thing it affects is conference membership rates. Some other interest group conferences have discounts for members as well.

After discussion, Susan made a motion recommending acceptance of the proposed changes, with lapsed members not being until 45 days. Judi seconded. Motion passed.

Date of Next Meeting –

The next meeting will be on May 10, 2022, at 4 pm.

Adjourned –

The meeting adjourned at 4:42 pm.

Respectfully submitted,
Judi Boyce
MPLA Representative