

# Wyoming Library Association

## ASSOCIATION MANAGEMENT REPORT TO THE WLA BOARD

April 9th 2020

### Activities and assistance provided since last board meeting:

- Assisted with ALA/WLA Joint Student memberships
- Outlined components of a vendor prospectus with WLA board president
- Worked with WLA leadership to set-up the new US Bank account
- Continued working with WLA board president to get all financial accounts updated in Quickbooks software
- Advised WLA board president regarding different types on online meeting software

### Ongoing processing:

General Inquiries: 4

Financial Processing: 45

Membership Assistance: 3

Reports Run: 3