

Abby Beaver called the meeting to order at 2:00 p.m.

Roll call:

Members Present:

Abby Beaver

Jacob Mickelsen

Kate Mutch

Jacque Strike

Johanna Tuttle

Judi Boyce

Anna Street

Elizabeth Thorson

Caitlin White

Jamie Markus

Also Present: Kristin Evans and Keith Gaertner

Members Absent:

Janice Grover-Roosa

Cindy Moore

Abby declared a quorum.

Minutes will be tabled until the February meeting, where we will be meeting in person since there are several months to look at.

Abby reported that WLA accounts are being moved to Bank of the West and WLA now has a debit card.

February 20, 2020 at 12 noon – 2pm is our next board meeting, which will be a budget meeting. Lunch will be provided. Abby will be getting the agenda and minutes out in the very near future in preparation for that.

February 20, 2020 is also the legislative reception and is still in need of food for the potluck.

Amigos representative Kristin Evans reported that they are working on the transition plan. They have purchased Quick books on our behalf and are in the process of setting up the accounts from the Excel spreadsheets. They are still missing a little bit of data, but as soon as they get entered they will be able to provide the financial reports we need.

They have reviewed the membership records with Wild Apricot and have done merging and archiving.

They are also implementing a phone tree that will provide specific phone numbers for each of their clients, which will be an improvement on the system they currently have in place.

Keith Gaertner recommended that the organization file an extension with the IRS for filing the 990.

As we move forward bills can be submitted to Amigos (wla@amigos.org) and they will be approved by WLA president for payment. It was suggested maybe copying Abby on any that are submitted to help speed up the process.

Jake reported he has visited the Clarion Inn where the conference will be held and is moving forward with the planning committee to begin program planning.

Jacque reported that applications for WLLI will be due March 1, 2020. The application is on the WLA website. The group is applying for a McMurry grant to offset some of the expenses of the institute.

Anna reported that the LEAD interest group has been working on a mentorship program, developing guidelines for mentors and mentorship.

Anna also reported that the request for nominations for WLA awards has been launched.

Jamie reported that they are getting ready for the legislative reception and have started tracking bills.

Caitlin reported that the Legislative Committee plans to actively help monitor the bills and welcomes input.

Next board meeting is February 20, 2020 at the Laramie County Public Library at noon.

Jacob made a motion to adjourn, Anna seconded; motion carried. Meeting adjourned at 2:40 p.m.

Respectfully submitted, Kate Mutch