

**WYOMING LIBRARY ASSOCIATION
BOARD MEETING
December 3, 2019**

Abby Beaver, President called the meeting to order at 10:30 a.m.
Present:

Abby Beaver
Jacob Mickelsen
Kate Mutch
Janice Grover-Roosa
Cindy Moore
Jacque Strike
Johanna Tuttle
Judi Boyce
Anna Street

Abby declared there was a quorum.

Jacob Mikelsen moved to go into executive session to discuss contracts, Janice Grover-Roosa seconded and the motion carried. The executive session began at 10:32 a.m. and ended at 10:55 a.m.

After a five minute break, Abby called the meeting back to order at 11:00 a.m. Joining the meeting were Caitlyn White and Jamie Markus.

Jacob Mickelsen moved, and Judi Boyce seconded, for WLA to narrow the scope of services contracted to accounting services; authorizing the President, in consultation with the ad hoc committee, to enter into a contract beginning 2020 for financial management services not to exceed \$10,000; looking at putting together an RFP during the interim, for accounting services going forward. Motion carried.

Abby welcomed the new chair for the legislative committee, Caitlin White. Caitlin White reported that the committee has an RFP out for a lobbyist, with a deadline of December 13, 2019. So far she has received one response.

Kate Mutch suggested that the board set meeting dates for either monthly or bi-monthly meetings. The board agreed this is a good idea and Abby will send out a poll to set a meeting date for January.

Membership survey: The bylaws assign Past President the responsibility of the strategic goal process. The first step at this time will be a membership survey. Using the Montana Library Association's survey as a starting point, there will be a survey for new members, current members, and past members to seek information about member expectations and needs from WLA as well as asking how they prefer to be a part of the membership. Susan Mark and Thomas Ivie at the State Library are looking over the rough draft and when Kate gets it back, it will go out to the WLA board for input before being sent to the membership. The goal for this is mid to end of January.

Conference update: Abby signed the contract last month. The Clarion has waived several of the set-up and rental fees for several of the program rooms. Additionally, there is no charge for WIFI, vendor tables, table clothes, or receiving shipments on behalf of the vendors.

Investments: Abby has been researching how to get all of our accounts into one location. Currently they are in various locations and the broker we were using is no longer serving WLA.

Wyoming State Library: Jamie reported that there has been a 33% turnover in library directors; increase the demands on the state library. WLA will want to be sure to reach out to new directors as they come on board to reiterate the value of WLA.

The legislative session is in full swing, with several meetings taking place at the WSL. As things progress, Caitlin will let the membership know when and what kind of action might be needed.

WLLI: Jacque Strike reported that she sent the members the documents they have been working on to clarify the WLLI mission and their pledge. The next institute is scheduled for July 31st – August 1, 2020, with registration in January 2020. There is a goal for regional meetings and two of the regions have held meetings. These will take a variety of formats from trainings, to social networking to TED talks. The goal is to keep the momentum and networking going.

MPLA – Cindy reported that the MPLA conference was held last month. She took a co-worker who thought it was a great conference. Each conference MPLA has a drawing for a free membership for one year. Cindy worked with the MPLA group to give all those from Wyoming who submitted a ticket a free membership for a year.

Cindy Moore motioned and Anna Street seconded to adjourn the meeting. The meeting adjourned at 11:32 a.m.

Respectfully submitted,
Kate Mutch, Past President