
AMIGOS

Wyoming Library Association

ASSOCIATION MANAGEMENT REPORT TO THE WLA BOARD

June 14th 2022

Activities and assistance provided since last board meeting:

- Voided 6 membership invoices that were 90+ days overdue
- Put together 2021 WLA tax documents upon request
- Sent out weekly registration reports for WLA conference vendor registration
- Attended conference planning meeting on 6/7/2022
- Met with WLA conference planner on 6/9/2022 to review attendee conference registration page draft
- Had a call with WLA president on 6/10/2022 regarding bank signature cards

Ongoing processing May 2022:

General Inquiries: 7

Financial Processing: 34

Membership Assistance:

Event Support: 4

Reports Run: 15