



Wyoming Library Association
Executive Board Meeting
November 20, 2004
Casper, WY - Parkway Plaza

PRESENT: Laura Grott, Richard Landreth, Kyan Rios, Lesley Boughton, Mary Jayne Jordan, Bob Staley, Cheryl Goldenstein, Jennifer Mayer, Sukey Hohl, Jill Rourke, Carey Hartmann and Erin Kinney

The meeting was called to order @ 11:10 a.m. by Vice President Erin Kinney.

A quorum was declared and introductions were made.

MINUTES

Carey Hartmann moved to accept the minutes of the October 12th Board meeting as corrected. A second was made. Motion passed.

Carey Hartmann moved to accept the minutes of the October 16th Board meeting as corrected. A second was made. Motion passed.

TREASURER'S REPORT/2005 BUDGET

Laura Grott discussed the current financial condition of the association. The Board went through the budget for 2005. The budget will be finalized at the February meeting. Laura indicated they are still missing some figures that will be determined at year-end.

A question resulting from the Revenue Committee recommendation on half of the profit of the WLA be reinvested to WLA programs the following year was raised. The question that needs to be asked is: Are we using profit from all income, including investments or just from operating profit? Paul Holland will be contacted to clarify this amount as it is now a line item in the budget.

Laura Grott discussed the Holiday Inn bill from conference. She showed the Board what she had received and indicated that there were some discrepancies. She also indicated she has asked for a detailed itemized statement on equipment and meals, twice. To-date that has not been received. Laura also discussed her conversations with other sales and catering directors throughout the state on what type of compensation WLA should expect as industry standard.

Carey Hartmann moved that the Executive Secretary of WLA not pay the bill to the Holiday Inn in Rock Springs. Once an itemized bill is received from the Holiday Inn, the Executive Board will decide what of the bill, if any, will be paid. A second was made. Motion passed.

The Executive Board also indicated that if the bill is settled by the next newsletter, it would be a good idea to let the membership know what transpired and that the WLA will be hosting a reception at the 2005 WLA meeting with the money not paid to Holiday Inn.

There was also discussion on the MPLA Joint Conference and the financial split concerned with the conference. The Board decided they need a clear look at how the revenue is split. What happens to the money when there is both a WLA member and an MPLA member?

A professional audit was also discussed. Laura presented a proposal from McGladrey, Hearne and Paiz, the firm that did the WLA 2003 Income Tax Return.

A motion was made that WLA have a full professional financial audit and that it will be put out for bid. A second was made. Motion passed.

Lesley Boughton will work on getting info on CPA firms around the state where the request for bid may be sent.

ALA REPORT

Jennifer Mayer submitted a written report. She also reported that there is an opportunity for \$1,000 for members of the ALA New members roundtable to get funding to attend the Chicago 2005 meeting. Info can be found at the ala.org web site.

MPLA REPORT

Richard Landreth had no report.

STATE LIBRARY REPORT

Lesley Boughton reported the State Library hosted a booth at the Wyoming Business Alliance/Wyoming Heritage Foundation Fall Forum "How are the children? in Casper. She indicated the State Library would be putting together a book of children's programs in the state.

The State Library will sponsor someone from the SSLMP to attend the Leadership/Advocacy Workshop at ALA Midwinter in Boston on January 14 and it will be up to the section to choose the recipient.

Lesley also discussed the digitization of newspapers across Wyoming.

ACADEMIC/SPECIAL SECTION

Cheryl Goldenstein submitted a written report

GOVERNMENT INFORMATION SECTION

Bob Staley submitted a written report

CHILDREN/YOUNG ADULT SECTION

Kyan Rios submitted a written report

PUBLIC/TRUSTEE SECTION

Sukey Hohl had no report. They will be hosting a joint Spring meeting with the Paraprofessional Section.

SSLMP SECTION

Mary Jayne Jordan submitted a written report.

OLD BUSINESS

2005 CONFERENCE

Erin Kinney reported there will be a site visit on December 13th and a program proposal form is on the web site. She also indicated the program council and other key MPLA representatives will meet sometime in early January in Gillette.

She also indicated that she and Laura Grott would look at the previously signed contract with the Snow King in

Jackson.

There was discussion on the two grants that Dail Barbour applied for and received.

One grant was for help with local arrangements. The other grant was to do web casting at the conference.

There were questions on the web casting, which included: How do we access the project? What special considerations do we have to have when contracting with speakers? Is the grant for actual equipment or for a firm to do the web casting? Is the grant for Teton County Library? Would it work on dial-up or only high speed?

There was some discussion on maybe just doing a very limited pilot of web casting this time around so that it could properly be accessed. The Board thoughts included maybe just web casting the Keynote Speaker and asking a pilot group to view it from a variety of different locations with a variety of different modem speeds, etc.

Erin Kinney, Laura Grott, Carey Hartmann and Debbie Schlinger will get some information on the web casting.

Erin also asked if WLA would like to invite Idaho to join us? The Board agreed they could be sent registration materials and they could come as non-members.

2006 CONFERENCE

Jill Rourke discussed the different locations that fit the profile of what WLA needs in terms of enough conference rooms, food, exhibits, etc. There were only 4 cities that currently meet all of the committee recommendations for space. She indicated that other cities might work if off-site places, such as community colleges were used.

Richard Landreth invited WLA to come to Gillette in 2006.

Bob Staley moved to accept the invitation from Campbell County to host the 2006 conference. A second was made. Motion carried.

Jill Rourke also discussed the convention handbook that she and her committee are working on. It is a work in progress and is designed for those that have never planned a conference. It is very detailed. She set a deadline of December 15th to get any suggested changes to her. Laura Grott and Jill will look at the changes and present a revised handbook for review prior to the February Board meeting. It was recommended that the committee add checklists and timelines.

There was discussion on Mary Shippy. Jill Rourke indicated she has offered to come to Jackson for expenses only. She could also do a Paraprofessional/Public Spring meeting. Jill will inform her that we will probably utilize her sometime in 2006.

NEW BUSINESS

ARCHIVES

Susan Simpson submitted a proposal to keep the archives at the Albany County Library, but would like money for supplies.

Cheryl Goldenstein moved that Albany County Library bill WLA for expenses incurred to archive WLA materials. A second was made. Motion carried.

Laura Grott will contact Susan Simpson and let her know that WLA wants to continue to have Albany County Library house the WLA archives and that they can send bills for reimbursement.

The WLA Executive Board also thought a thank you should be sent to Albany County from Debbie for archiving our materials and housing them.

The next WLA Board meeting will be held on February 3rd, 2006 at the Laramie County Public Library at 11:00 a.m.

Respectfully submitted,

Laura Grott
Executive Secretary

