



Wyoming Library Association
Executive Board
October 12, 2004
Rock Springs, WY

Draft Minutes

President Carey Hartman called the meeting to order at 7:10 PM.

Parliamentarian Lesley Boughton declared a quorum.

Everyone introduced themselves. Members present: Kay Carlson, Laura Grott, Carey Hartmann, Jennifer Mayer, Lalia Jagers, Deb Bruse, Jill Rourke, Carol Brown, Marylou Bowles-Banks, Cynthia Twing, Lesley Boughton, Debbie Schlinger, Paul Holland, Janet Meury, and Deb Kelly.

Carey introduced Jim Angell from the Wyoming Press Association. He told us they are seeking a change in the Wyoming open meetings law. Our input needs to go to Ernie Over from Lander 307-332-3111.

Jennifer Mayer made a motion we approve the minutes of the last meeting (in Cheyenne on 2/12/04). Janet Meury seconded the motion. Motion carried.

Carey gave the President's Report. She thanked the committee chairs and the section chairs for all their work.

Laura Grott gave the Treasurer's report stating we have \$119,334.67 in the bank. The account balanced.

ALA Counselor Jennifer Mayer reported she is planning to go to the ALA Mid-Winter conference in Boston.

Jill Rourke reported for MPLA. The MPLA/CLA conference is coming up soon in Denver.

State Librarian Lesley Boughton gave her report. She is very proud of the Roundup and explained what some of the themes will be in the coming months. Copies go to all members and libraries in the state and also to special places depending on what the theme is for each month. The State Library nominated the Joint Labor, Health and Social Services Committee of the Wyoming State Legislature to receive the first Consumer Health Information Award for Wyoming from the National Commission on Libraries and Information Science. Lesley got to help award the plaque in June, and we will honor them again at our reception next Feb. Leslie said the Wyoming Business Alliance Forum will be in Casper this year in November. The theme is "How are the Children" and the Wyoming State Library will distribute the October edition of the Roundup there.

Section reports:

Academic/Special Libraries - Diana Odekoven could not attend.

Government Information - Carol Brown submitted a report.

Children and Young Adult - Deb Bruse submitted a report. She told us the Summer Reading annual meeting was scheduled to be in Delaware, and was moved to North Dakota because of travel logistics.

Paraprofessional - Lalia Jagers submitted a report.

Public/Trustee - Janet Meury submitted a report. She invited us all to Author's night.

Section of School Library Media Personnel (SSLMP) - Mary Lou Bowles-Banks submitted a report. She added the School Librarians appreciate the support from the WY State Library.

Committee reports:

Constitution/Bylaws - Kathy Carlson was not present. Carey said we needed to discuss the changes to the bylaws before they go to the membership. Debbie Schlinger brought up several changes, and Carey wanted a change. There was discussion.

Legislative - Cynthia Twing said the committee did state-wide visits and found there wasn't enough support from the Public Libraries to ask the legislature for a bill to form library districts. Troy Rumpf and his committee are working on membership packets. There was discussion about this. Debbie thinks we need to market WLA within our own libraries. Kay Carlson said there is funding to help with attendance to WLA. Marylou said a lot of school librarians don't know what WLA is, so marketing is very important. Jennifer sends out email messages from ALA council and asked if she could put out more information, she will discuss this with Troy.

Mentoring - This committee is ad hoc (has been for five years) and Carey asked if this could be a standing committee. Discussion followed. Jill Rourke said there are more specific things this committee needs to do. Debbie reminded us that our third step in our strategic plan states we need a mentoring committee. Carey said the bi-laws say what a mentoring committee should do. Jennifer suggested they partner with the Library Leadership Institute. We were reminded the institute depends on State funding.

Revenue - Paul Holland submitted a report. The committee recommends we adopt the proposed plan. There was discussion about us accepting it or asking the membership. Kay moved we accept and adopt the recommendation of the Revenue Committee. Janet seconded the motion. Motion passed.

Carey asked if a motion was needed to determine what we should do with our fifty percent profit from our revenues in 2004. Discussion followed. How will it be worked into the budget? We could pay for a person to go to ALA with Jennifer. We could offer scholarship money or WLA scholarships. We could save it for program reserve. It was decided it will be discussed at the February meeting.

The Indian Paintbrush Award was announced.

Old Business:

The 2004 conference was the main topic of discussion. Debbie said to wait and see what happens! The Program council has had many challenges with this conference. Debbie said Jill, Laura and Carey helped a lot. Debbie is excited to see what could happen. There was much discussion. We decided we should have some guidelines to make sure we have conventions at places that have room to accommodate us. Debbie, Paul and Laura will check with the hotel since their restaurant isn't open yet, and see about them doing a continental breakfast for us on Thursday and Friday mornings. Carey thinks this will be an exciting conference.

Carey said Dail Barbour is in charge of local arrangements for the 2005 Conference in Jackson. She wrote grants for this board to sign, and she will attend the Saturday morning meeting to explain everything. The 2006 conference was scheduled for Laramie, but no scheduling of hotels can be done until the football schedule is out. Susan Simpson is checking into this, we may have to pick another location.

The strategic plan is going forward.

The professional audit in 2005 of the 2004 year was discussed. Who will do the taxes and audit? Laura has used a CPA firm in Laramie in the past. It was decided we do not need a full audit every time, but maybe this time.

New Business:

Jill said we need to revamp our WLA conference planning handbook. There have been problems in the last two years.

Carey said the old guard knew what to do (primarily people from Cheyenne), but the new guard doesn't. We can develop it over the next year. It needs to be helpful and friendly. Jill will chair the ad-hoc committee.

We currently have the president elect plan the conference each year. Other library organizations have the past president do it, so they know more what is happening. We discussed having the past president plan the conference.

Carey said that in regards to our discussion in old business about conference sites, the board needs to consider limiting conferences to places that can accommodate us. The list will change as places grow and build. Paul suggested we get specifics from Hotels, so we can set criteria and have minimum standards. Lesley suggested places bid to hold the conference. Jill asked what the local arrangements committee is supposed to do. Maybe the program committee can help.

Carey asked if we could eliminate closing session. All we do is pass the gavel, cover anything not taken care of already, and hand out door prizes. We could call a special meeting if we need to. Jill suggested we could move it earlier in the day so more would attend. Leslie suggested we add the gavel passing to the banquet. Carey asked if we have to have a closing session. The ad-hoc committee could work on that.

We had a discussion about getting reimbursed for attending board meetings. Board members had typically not been reimbursed for legislative reception or conference. It states in the by-laws that the Executive Council gets reimbursed for travel to meetings. So we decided we get the option to submit for reimbursement.

Carey asked for any more new business and there was none.

We adjourned at 9:15 pm and went into executive session to fill out Laura's evaluation.

