

2022 WLA Conference Committee  
June 6, 2022  
Conference Call via Zoom

1. Call to Order: Elizabeth Albin called the meeting to order at 2:03.
2. Roll call:  
Present:  
Elizabeth Albin, Chair  
Elizabeth Thorson, Communications Advisor  
Chelsie Troutman, WLA Secretary/Treasurer  
Brian Greene, WSL Continuing Education Librarian  
Nicholle Gerharter, Awards/Grants Liaison  
Megan Bratton, Member-at-large  
  
Guests:  
Conrrado Saldivar, WLA President  
Kristin Evans, Amigos  
  
Absent:  
Susan Parkins, Member-at-large (but submitted a report)
3. Agenda: Changes or Additions: None proposed.
4. Approval: February Meeting Minutes: Brian moved to approve, and Megan seconded. Motion passed.
5. Discussion Items
  - a. Vendor update:  
So far, vendor signups are low. If committee members think of ideas for additional vendors, send them to Elizabeth Albin. She is working to get Amazon to sponsor the tech area.
  - b. Speakers and schedule update:  
Conrrado reports 46 proposals, so the programming committee will be able to fill all of the spots. Some may end up being 90-minute sessions or may turn into pre-conference topics. That committee is also still working on finalizing keynote speakers. They aim to have those decisions made by July 4.
  - c. Registration:  
Discussion regarding when to open registration and how much to charge to attend. Registration will open July 1, with early-bird registration July 1-31. Full pricing will be charged from August 1 onward. Online registration will end on September 14, but people can still pay and register at the conference, they just won't get an Amigos nametag. Chelsie will collect and deposit those on-site funds.

Costs to attend the conference:  
(Early-bird registration is \$10 less in each category):

Full Conference for Members: \$200  
1-Day for Members: \$100  
Full Conference for Non-Members: \$245  
1-Day for Non-Members: \$125

Elizabeth Albin will work with Kristin to draft a refund policy that mirrors the vendors' refund policy and what was done in the past.

Kristin will allow us to review the online registration details before they go live.

- d. Hotel bookings:  
Elizabeth Albin secured hors d'oeuvres and a cash bar for the Awards Ceremony in the courtyard. Blocks of rooms have been booked at the Clarion/Best Western and the Ramkota for \$96/night.
6. Other Business: None.
7. Next Meeting: Monday, July 11, 2022, 2:00 via Zoom.
8. Adjourn.